

Councillors you are duly summoned and members of the public are invited to attend a
Meeting of the Slyne with Hest Parish Council
on Monday 21 July 2025 at 7:00 pm at
The Memorial Hall for the purposes detailed in the following agenda.

July 2025

AGENDA

	Agenda Items	Documents
1.	<u>Apologies</u>	
2.	<u>Minutes</u> Chair to sign the minutes of the meeting held on <u>16 June 25</u> as a true record. To sign the minutes of a meeting on Thursday 3 July regarding planning matters.	
3.	<u>Reports</u> To receive any reports from Lancaster City Council or Lancashire County Councillors. To receive any updates from local groups including Friends of Lapwing Fields The Memorial Hall; A representative will attend to present information regarding refurbishment of the hall. Mr Tony Andrews of Lonsdale Scouts will attend for a confidential conversation with the council.	
4.	<u>Public participation</u> Members of the public will be given the opportunity to speak, ask questions or raise matters of interest with regard to this agenda	
5.	<u>Declaration of interests</u>	
6.	<u>New Items to consider for June 25</u> <ol style="list-style-type: none"> Confidential conversation with Mr Andrews regarding a legal matter on a current lease. Closed session due to legal matters being discussed. Correspondence received since our last meeting: <ol style="list-style-type: none"> Lancashire Association of Local Councils meeting 12 August at 6:00 pm regarding a reviewed constitution; how would SWH PC like to vote. In person, the clerk was approached regarding static caravans on Morecambe promenade. The clerk explained this was a Morecambe Town Council matter. Consider adoption of the NALC model Standing Orders, adapted as recommended by the Clerk 	

	<div>d. To note that the new lease has been agreed and duly signed off between SWH Football Club and SWH Parish Council for 20 years 2025 -2045. The document is lodged with Banister Bates Property Lawyers with <u>reference number S0587/36</u>.</div> <div>e. Cemetery Records; missing records</div> <div>f. To review the CCTV signs for the Rec</div> <div>g. Defibrillator spares and lifespan. Report from Mrs Bateman who maintains our Defibrillators on the expected life span of the current stock, including those owned by The Memorial Hall Committee. Spares at £331.79 have been purchased.</div> <div>h. 2026-2027 Budget discussion around essential maintenance of The Memorial Hall and their requirements in the coming years to achieve their goals.</div> <div>i. To consider a quote for a replacement for the felled tree at the Rec.</div>	
7.	<div>Ongoing items & 5 Year Plan items</div> <div>To receive any updates regarding ongoing items and agree any actions arising from them around the 2025-2026 projects of Repairs at The Rec ; Repairs on the Foreshore ; Improvements at Slyne Cemetery.</div> <div><div><div>• Groundworks; date to be set for the groundworks to begin; public notices to ensure all know of the work; date for clearing the cemetery shed of rubbish to be set, provisional date is Wednesday 20 August.</div><div>• Bus Shelter work. Each shelter will be approx. £400 to refurbish to include labour and materials; A6 Orchard Close will be done first.</div></div></div>	
8.	<div>Planning Applications</div> <div>To note that the following planning application(s) has been submitted to Lancaster City Council and circulated to members of the Council since the last meeting:</div> <div><div><div>25/00679/FUL</div><div>Belmount Farm</div><div>New Farm Buildings</div></div><div><div>25/00730/FUL</div><div>6 Coastal Drive</div><div>Extension</div></div><div><div>25/00747/FUL</div><div>22 Prospect</div><div>Extension</div></div><div><div>24/01405/FUL</div><div>Birklands</div><div>Demolish & Rebuild</div></div></div> <div>To note, any planning applications received and circulated to members of the Council since publishing the agenda.</div> <div>To note, those planning applications have been notified as approved/refused by Lancaster City Council since the last meeting. The following were approved/permitted/withdrawn – nothing to report at 07/07/2025.</div>	
9.	<div>Finance</div> <div><div><div>Regular Payments</div><div>£</div><div>Bank Charges</div><div>£9.26</div></div><div><div>Receipts</div><div>£</div><div>Football Club</div><div>£1.00</div></div></div>	

	<div> <div> <div>Printing</div> <div>£9.99</div> </div> <div> <div>Mobile Phone</div> <div>£6.25</div> </div> <div> <div>Salaries / Pensions</div> <div>£1840.62</div> </div> <div> <div>Eon Next (muga) TBC*</div> <div>£34.81</div> </div> <div> <div>Broadband</div> <div>£41.94</div> </div> <div> <div>Easy Website</div> <div>£36.96</div> </div> <div> <div>Water Plus (next due Jan26)</div> <div>£180.33</div> <div>u</div> </div> <div> <div>HMRC (Quarterly)</div> <div>£0.00</div> </div> <div> <div>Rydal Comms</div> <div>£46.78</div> </div> <div> <div>DC Garden</div> <div>£300.00</div> </div> <div> <div>Envirocare</div> <div>£955.82</div> </div> <div> <div>Other payments</div> <div>DC Garden (Pinfold work)</div> <div>£ TBC</div> </div> <div> <div>CMH Trees (The Rec)</div> <div>£790.00</div> <div>u</div> </div> <div> <div>Defib Spares</div> <div>£331.79</div> <div>u</div> </div> <div> <div>Banister Bates - FC Lease</div> <div>£1,426.38</div> <div>u</div> </div> </div> <div> <div>Mr Riley (Rent)</div> <div>£112.00</div> </div> <div> <div>Memorial Hall (Rent)</div> <div>£5.00</div> </div> <div> <div>Cemetery</div> <div>£710.00</div> </div>	
	<p>To confirm that Water Plus final payment for 2025 of £185.33 has been made.</p> <p>To approve any retrospective payments on the above schedule; to approve any regular payments that will become due before the next meeting in September 2025 because there is no meeting in August. To delegate the chairman and clerk to deal with any emergency financial matters that might arise in August in accordance with the SWH PC Standing Orders.</p>	
10.	<p>Open Spaces</p> <p>To record the regular weekly inspection of our two playgrounds and any issues found.</p> <p>Cllr Atkinson conducted the inspections on the following dates June 2 / June 9 / June 16 - no issues reported.</p> <p>The repairs to a fence panel at the MUGA, a quote is expected from Duncan Ross, the original contractor. The costs are expected to be in the region of £500 - £1,000. <i><u>If received in time it will be considered.</u></i></p> <p>To discuss any report on the condition of any other parish assets or land; for example bins, benches, grassland, trees.</p>	
11.	<p>Biodiversity and Climate Matters</p> <p>See item 6i. A Hornbeam tree is being considered as a replacement for the felled tree.</p>	
12.	<p>Parish Events</p> <p>Christmas Event – Meeting held on 25/6/25. Minutes distributed.</p>	
13.	<p><u>To receive any items for a future agenda</u></p>	
14.	<p><u>Date and time of the next meeting</u></p> <p>Monday 15 September at 7:00pm at the Memorial Hall</p>	

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Louise Ash